

Part Time Library Aide

The Austin County Library System is seeking a part time library aide working on Mondays and Tuesdays from 8:00 am – 4:30 pm at the West End Library in Industry, TX.

Job Summary: The library aide will perform a variety of detailed clerical work under minimal supervision. Duties include working at the circulation desk assisting patrons in checking in and out of library materials, collects fines and fees, reshelve books and DVDs, make copies, offers basic computer assistance, and assisting during programs and special projects.

Applications may be downloaded at <https://www.austincounty.com/page/austin.Jobs.Openings> or obtained at the West End Library. Applications and resumes will be accepted at West End Library 1646 Main Street., Industry, TX 78944.

Applications will be accepted for the position until a suitable candidate is selected and accepts an offer of employment.

Austin County is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, age, disability, gender identity or expression, genetic information, veteran status or any other characteristic protected by law.